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8 **UNITED STATES DISTRICT COURT FOR THE**
9 **NORTHERN DISTRICT OF CALIFORNIA**
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12 SAN RAFAEL CITY SCHOOLS,) Case No. C07-04702
13 Plaintiff,)
14 vs.) (California State Office of
15 OFFICE OF ADMINISTRATIVE) Administrative Hearings – Special
HEARINGS,) Education Division No. N2007050679)
16 Defendants,) **PROOF OF SERVICE**
17 and) **SUMMONS, COMPLAINT, etc. ON**
18 T.M., a minor,) **OFFICE OF ADMINISTRATIVE**
19 Real Party in Interest.) **HEARINGS**
20 _____)
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AO 440 (Rev. 8/01) Summons in a Civil Action

RETURN OF SERVICE		
Service of the Summons and Complaint was made by me ¹ Gretchen Trupiano, September 19, 2007		<small>DATE</small>
<small>Name of SERVER</small> Gretchen Trupiano	secretary	<small>TITLE</small>
<i>Check one box below to indicate appropriate method of service</i>		
<input type="checkbox"/> Served Personally upon the Defendant. Place where served:		
<input type="checkbox"/> Left copies thereof at the defendant's dwelling house or usual place of abode with a person of suitable age and discretion then residing therein. Name of person with whom the summons and complaint were left:		
<input type="checkbox"/> Returned unexecuted:		
<input checked="" type="checkbox"/> Other (specify): by U.S. Mail, pursuant to telephonic agreement, see attached		
STATEMENT OF SERVICE FEES		
<small>TRAVEL</small>	<small>SERVICES</small>	<small>TOTAL</small>
N/A -----		
DECLARATION OF SERVER		
I declare under penalty of perjury under the laws of the United States of America that the foregoing information contained in the Return of Service and Statement of Service Fees is true and correct.		
Executed on <u>19 September 2007</u> <small>Date</small>	<div style="text-align: center;">  <small>Signature of Server</small> Ruiz & Sperow, LLP 2000 Powell Street, No. 1655 Emeryville, CA 94608 </div>	
<small>(1) As to who may serve a summons see Rule 4 of the Federal Rules of Civil Procedure</small>		

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OUR FILE NUMBER:
(9194)

OF COUNSEL:
C. MATTHEW DIDALEUSKY

September 19, 2007

Via U.S. Mail

Office of Administrative Hearings
Special Education Division
2349 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833-4231

Re: San Rafael City Schools, Plaintiff, vs. Office of Administrative Hearings,
Defendants, and T.M., a minor, Real Party in Interest
U.S.D.C. N.Ca Case No. C07-04702 WHA; [OAH No. N2007050679]

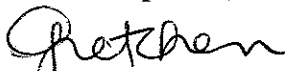
To Whom It May Concern:

Enclosed with this letter -- pursuant to this afternoon's telephone conversation with Mr. Hector Portillo [spelling] of your office, in which he affirmed to me your office will accept service of process by mail -- are the following documents:

Civil Cover Sheet
Summons
Complaint
Welcome to the U.S. District Court, San Francisco
Order Setting Initial Case Management Conference and ADR Deadlines
Standing Order for all Judges of the Northern District of California
Supplemental Order to Order Setting Initial Case Management Conference in Civil Cases Before Judge William Alsup
Public Notice
Notice of Availability of Magistrate Judge to Exercise Jurisdiction
blank Consent to Proceed Before a United States Magistrate Judge form
ECF Registration Information Handout

Very truly yours,

Ruiz & Sperow, LLP



Gretchen Trupiano, secretary

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